

**TELA BIO, INC.**  
**COMPENSATION COMMITTEE CHARTER**  
*Effective December 15, 2023*

**I. PURPOSE**

The Compensation Committee (the “Committee”) shall report to and assist the Board of Directors (the “Board”) of TELA Bio, Inc. (the “Company”). The purpose of the Committee is to review the performance and development of the Company’s management in achieving corporate goals and objectives and to assure that the Company’s executive officers (including the chief executive officer, the “CEO”) and directors are compensated effectively in a manner consistent with the strategy of the Company, competitive practice, and stockholder interests, as well as such other matters as directed by the Board or this Charter.

**II. MEMBERSHIP**

The Committee shall be comprised of at least two members of the Board. Members shall be appointed and may be removed by the Board. Resignation or removal of a director from the Board, for whatever reason, shall automatically constitute resignation or removal, as applicable, from the Committee. All members of the Committee shall be independent directors, as independence is defined in accordance with the rules, regulations, and standards of The Nasdaq Stock Market LLC (“Nasdaq”) and all other legal requirements, as determined in the business judgment of the Board. All members of the Committee shall satisfy the “non-employee director” standard within the meaning of Rule 16b-3 promulgated under the Securities Exchange Act of 1934, as amended (the “Exchange Act”). The Board shall designate one member to act as the Chairperson of the Committee. The Chairperson shall chair all meetings of the Committee and perform such other activities as from time to time are requested by the other Committee members or as circumstances dictate. The Committee may form and delegate authority to subcommittees when appropriate and shall periodically review such delegations.

**III. MEETINGS**

The Committee shall meet in person or telephonically as often as it determines is necessary to carry out its responsibilities under this Charter, and in no event less than once each year. The Committee shall report regularly to the Board with respect to its activities and make recommendations to the Board as appropriate. The Committee shall maintain written minutes of its meetings. The Committee may, in its discretion, invite to any meeting other directors of the Company, members of the Company’s management or any other person, including, without limitation, outside counsel or consultants, whose presence the Committee believes to be desirable and appropriate. The Committee may exclude anyone with a personal interest in the matters under discussion.

**IV. COMMITTEE AUTHORITY AND RESPONSIBILITIES**

The Committee shall have the following authority and responsibilities:

**Compensation Oversight**

1. Review the Company’s executive compensation program to determine whether the

overall program remains competitive and serves its intended purposes and make recommendations to the Board, as appropriate. In reviewing and approving the Company's overall executive compensation program, if applicable, the Committee shall consider the results of the most recent stockholder advisory vote on executive compensation required by Section 14A of the Exchange Act.

2. Review the Company's compensation arrangements to evaluate whether incentives and other forms of compensation encourage inappropriate or excessive risk taking and review and discuss the relationship between risk management policies and practices, corporate strategy and the Company's compensation arrangements.
3. Review and discuss with management, as appropriate, the Company's major risks relating to the purview of the Committee, the Company's policies for assessment and management of such risks, and the steps to be taken to control such risks, which may include the areas of compensation, benefits, or employment practices, or other risks as the Committee or the Board deems appropriate.
4. Review trends in executive compensation, oversee the development of new compensation plans (including annual and multi-year cash and equity-based incentive programs) and revisions to existing plans, and recommend such new plans, or such revisions to existing plans, as the Committee may deem appropriate to the Board for approval, subject to stockholder approval.
5. Review and approve, as appropriate, benefits and perquisites provided to the Company's executive officers, other than the CEO, and review and recommend to the Board for approval, benefits and perquisites provided to the Company's CEO.
6. Administer, or where appropriate, oversee the administration of, executive and equity compensation plans and such other compensation and benefit plans that are adopted by the Company from time to time, with such authority and powers as are set forth in the respective instruments establishing such arrangements.
7. Review and recommend to the Board the appropriate structure and amount of compensation for the non-employee Board members, including all forms of cash compensation paid to members of the Board and the grant of all forms of equity compensation provided to members of the Board.
8. If deemed advisable by the Board or the Committee, determine stock ownership guidelines for the CEO and other executive officers and monitor compliance with such guidelines.
9. Oversee the Company's compliance with the rules and regulations of the Securities and Exchange Commission (the "SEC") and Nasdaq related to stockholder approval of certain executive compensation matters and equity compensation plans.
10. Develop, recommend to the Board for approval, and administer a compensation recovery policy including, without limitation, a policy designed to comply with any

rules or regulations adopted by the SEC and Nasdaq pursuant to Section 10D of the Exchange Act.

11. Review and approve compensation of all related parties employed by the Company.

### **Executive Compensation**

1. Annually review and recommend to the Board for approval the corporate goals and objectives applicable to the compensation of the CEO, including the review and approval of the Company's peer companies used for market comparison; evaluate at least annually the CEO's performance in light of those goals and objectives, and determine and recommend to the Board for approval the CEO's compensation level (including salary, cash and equity-based incentive awards, long-term incentive compensation and any personal benefits) based on this evaluation; the Committee shall not permit the CEO to be present at or participate in its voting or deliberations regarding the CEO's compensation.
2. Annually review and approve the corporate goals and objectives applicable to the compensation of the Company's executive officers (other than the CEO), including the review and approval of the Company's peer companies used for market comparison; evaluate at least annually such executive officers' performance in light of those goals and objectives, and determine and approve such executive officers' compensation level (including salary, cash and equity-based incentive awards, long-term incentive compensation and any personal benefits) based on this evaluation.
3. Review and approve the terms of any binding offer letters, employment agreements, severance agreements or arrangements, termination agreements or arrangements, change-in-control agreements, indemnification agreements and other material agreements executed by the Company with all executive officers of the Company, except for the CEO, which shall be recommended to the Board.
4. Review and discuss with management the "Compensation Discussion and Analysis" section of the Company's proxy statement (when required by the rules and regulations of the SEC to be included therein) and based on that review, determine whether or not to recommend to the Board that the "Compensation Discussion and Analysis" be included in the proxy statement, Form 10-K, or other document, in accordance with applicable SEC rules and regulations.
5. Prepare an annual report stating it has reviewed and discussed the "Compensation Discussion and Analysis" section with management (when required by the rules and regulations of the SEC to be included therein).

### **Other Areas of Responsibility and Authority**

1. Conduct an annual self-evaluation of its performance in fulfilling its duties and

responsibilities under this Charter.

2. At least annually, review and assess the adequacy of this Charter and recommend any proposed changes to the Board for approval.
3. Consider and implement policies with respect to oversight, assessment and management of risks associated with the Company's compensation policies.
4. Review and discuss with management the Company's key human capital management strategies, including (i) diversity, equity, and inclusion, (ii) employee health and wellness programs, and (iii) initiatives and programs related to corporate culture, employee engagement and talent development.

## **V. ADVISORS AND DELEGATION**

The Committee has sole discretion and authority to select, retain, and terminate any compensation consultants, independent legal counsel, or other advisors, including the sole authority to approve their fees and other retention terms. The Committee shall be directly responsible for the appointment, compensation, and oversight of the work of any compensation consultant, legal counsel, and other adviser retained by the Committee. The Committee shall not select or obtain advice from any such expert, outside consultant, external legal, accounting, compensation, or other advisor without first taking into consideration the factors relevant to such advisor's independence specified in Nasdaq Listing Rule 5605(d)(3) and considering and addressing any conflicts of interest between the Company and such advisor, which would require disclosure pursuant to Item 407(e)(3)(iv) of Regulation S-K (or any successor disclosure item).

The Committee may delegate to one or more subcommittees of the Committee, which may include a subcommittee made up of officers of the Company, the authority to make grants and awards of stock rights or options to any non-Section 16 officer of the Company under such of the Company's incentive-compensation or other equity-based plans as the Committee deems appropriate and in accordance with the terms of such plans and applicable law.

## **VI. RESOURCES AND AUTHORITY OF THE COMMITTEE**

The Committee shall have sole authority to approve fees, costs, compensation, and other terms of engagement of such outside resources and advisors, all of which will be promptly paid by the Company. The Committee shall also have the authority to pay, at the expense of the Company, ordinary administrative expenses that, as determined by the Committee, are necessary or appropriate in carrying out its duties. The Chairperson shall have the delegated authority to act on behalf of the Committee in connection with (i) approval of the retention of compensation consultants and outside service providers and advisors (including negotiation and execution of their engagement letters), and (ii) as may otherwise be determined by the Committee.

The Committee shall have full access to all books, records, facilities, and personnel of the Company as deemed necessary or appropriate by any member of the Committee to discharge their responsibilities hereunder. The Committee shall have the authority to require that any of the Company's personnel, counsel or any other consultant or advisor to the Company attend any

meeting of the Committee or meet with any member of the Committee or any of its special legal, accounting, or other advisors and consultants. The Committee is empowered to investigate any matter brought to its attention and to retain counsel, consultants and other professional advisors as required and to recommend to the Board resolution of any matter brought to its attention.